



CONSTITUTION

ARTICLE I: NAME & PURPOSE

Section 1. The name of this organization shall be MSU Pompon.

Section 2. Michigan State University Pompon was founded to provide those with a passion for the sport of pompon the opportunity to continue learning and performing beyond the high school level.

MSU Pompon strives to promote value through team unity, enthusiasm, school spirit and loyalty, community involvement, and philanthropic endeavors. Our program provides a supportive academic and athletic environment for the students involved by teaching life skills including time management, the importance of collaboration, responsibility, communication, and outreach. Overall, the goal of MSU Pompon is to serve as positive role models and ambassadors of Michigan State University and the sport of pompon.

ARTICLE II: MEMBERSHIP

Section 1. Any full-time MSU undergraduate student may be a member, regardless of age, color, gender, disability status, height, weight, marital status, national origin, political persuasion, race, religion, sexual orientation, gender identity, or veteran status. Only MSU students who have been selected as members for the second year may be elected to the Executive Board and/or serve as voting members. Members are expected to maintain a grade point average of 2.5 or better, be continually enrolled in a minimum of 12 credits (unless otherwise required per individual major requirements), and remain in good standing with the university while a member of MSU Pompon. As enforced by Mid American Pompon, team members who are to compete at MAPP sponsored events must be 17-24 years old at the time of competition.

Section 2. A person becomes a member by filling out the necessary paperwork and attending tryouts the spring of each year. Tryouts consist of a test of one's skill level, as well as an interview to determine whether one will serve as a well-spoken ambassador of Michigan State University and MSU Pompon. Team members are

selected for their exceptional performance skills, outstanding showmanship, ability to work with others, academic good standing, and by displaying a sense of professionalism. MSU Pompon represents Michigan State University at various events and appearances throughout the year, showcasing their talent and school spirit.

A team member remains in good standing by obeying the rules of the group written in the Constitution and abiding by the MSU Pompon Code of Conduct.

- Section 3. The organization shall institute a big/little sister program to help new members feel welcomed, and help them to have a stronger understanding of team policies, procedures, and expectations, as well as to promote team unity and togetherness. Second year members become the big sisters and role models for the new members of the team. Big/little sister pairs are determined by the coach(es) at the beginning of each season. The two groups will continue to create strong ties throughout the year, thus making the organization stronger as a whole.

ARTICLE III: COACH(ES) / OFFICERS / EXECUTIVE BOARD/COMMITTEE CHAIRS

- Section 1. If the organization is fortunate enough to acquire the help of a team coach(es), they will assume all liability and responsibilities for the actions, events, and conduct of the team providing each member understands and signs all appropriate paperwork including the MSU Pompon Code of Conduct. The coach(es) are to serve as the main contact for all of the organization's business, tryouts, executive board, fundraising efforts, practices, performances, appearances, spirit activities, and correspondence unless these duties are otherwise appointed. The team may choose to eliminate the coach position by calling for a serious team discussion and vote if they feel the current coach(es) do not have the organization's best interest at heart, has participated in any illegal activities pertaining to the organization in general or its funds, or there is other serious cause for action.

- Section 2. All members of the Executive Board and Committee Chairs shall serve for one year beginning in the spring after team selection and will end the following spring right before tryouts. With the exception of the Captain and Assistant Captain, officer applicants will nominate themselves for the position they desire if they feel they possess the required qualities to fulfill the desired position. Selection of positions will be made by the coach(es). If the coach(es) wish to institute a team vote to assist with elections, he/she may.

- Section 3. Only returning members in good standing may nominate, be nominated, or vote (if applicable) for Executive Board and Committee Chair positions.
- Section 4. The Executive Board shall consist of four to five main officers. The "President" is often referred to the "captain". The member elected into this position shall have the following duties: to attend all Executive Board meetings, to serve as the main assistant to the coach(es), serve as liaisons between the organization and the university, maintain good relations with all affiliations of the organization, and assume highest responsibility after the coach(es). The 'Vice President' is often referred to as the "assistant captain". The member elected into this position shall have the following duties: abide by all of the expectations of the captain and to act as an assistant to the captain and executive board in their duties. The "Secretary" shall have the following duties: to attend all Executive Board meetings, handle all paperwork regarding absences throughout the year, remain in charge of all correspondence and letter writing for the team, send out re-cap emails to the team after every practice and meeting, and prepare a checklist for team members before competitions and major events. The "Treasurer" shall have the following duties: to attend all Executive Board meetings and to handle all financial matters throughout the year. The "Spirit Chair" shall have the following duties: to attend all Executive Board meetings, plan spirit activities for the organization that promote team unity and positive attitudes, and assist in philanthropic event planning. If felt necessary, these duties / positions may overlap or be combined at the digression of the coach with input from the current team.
- Section 5. An Executive Board or Committee Chair member failing to maintain membership in good standing or fulfill official duties may be replaced at any meeting by 2/3 or 67% vote of the general membership.
- Section 6. The Committee Chairs shall consist of three main members. The "Big-Little Sister Coordinator" shall have the following duties: to oversee big and little sister relationships, and organize events to ease the transition of new members into the sport of collegiate pompon. The "Conditioning Committee Chair" shall have the following duties: to organize and oversee a conditioning committee, coordinate and record all team workouts, distribute and re-collect team conditioning equipment, and prepare the team physically through research and demonstration. The "Private Team Clinic Committee Chair" shall have the following duties: to update and instruct clinic drills, provide awareness about the opportunity to

schedule private team clinics, and oversee the coordinating and carrying out of private team clinics.

Article IV: OPERATING PROCEDURES

Section 1. The time and location of the practices and performances will be approved through MSU Club Sports, which will be provided for all members' knowledge. A minimum of 50% of all members must be in attendance to constitute quorum.

Section 2. Practices shall consist of attendance, new announcements or concerns by the coach(es), executive board, committee chairs, or other team members, warm-ups and stretching, conditioning, practicing of skills and/or routines, closing statements and reminders. Tryouts shall consist of coach announcements, handling new paperwork, answering questions and concerns, prospective members demonstrating necessary skills, and judging and interviews with the ultimate selection of the new team.

Officer meetings shall consist of the coach(es) calling for each board member to present new material, discussion of material, and organization of ideas.

ARTICLE V: AMENDMENTS

Section 1. Any member of the group may propose an amendment to the coach(es) at any time.

Section 2. The coach(es) and Executive Board must discuss all amendment proposals at the following officer meeting.

Section 3. A strong majority of the Executive Board must approve an amendment proposal for it to be passed. The coach(es), however, have the power to override all decisions if based on just cause. Any constitutional changes must be disclosed to all members at the following meeting.

ARTICLE VI: RULES AND REGULATIONS

Section 1. All members must sign a copy of the MSU Liability Form as well as a copy of the MSU Pompom Code of Conduct. Each member is required to follow the rules under the MSU Student Code of Conduct.

Section 2. If any member is in violation of the rules, they are subject to be reviewed by the coach(es) and executive board. If the

aforementioned parties deem the actions of the member in violation of agreed terms, they may be removed by a $\frac{3}{4}$ vote of the coach(es) and executive board.

- Section 3. All performances, competitions and practices are mandatory. Special exceptions include: sickness accompanied by a doctor's note, religious holidays, death of a close friend or relative, or other occasions deemed excused by the coach(es). Attendance will be taken at every practice and performance.
- Section 4. Each member must complete an MSU Pompon Absence Form if they are to be excused from a practice or performance due to academics, jobs, family vacation, or other important recreational events. This form is to be turned in well in advance to the elected Secretary for review by the coach(es). The coach(es) will then determine if the absence is excused.
- Section 5. An MSU Pompon Absence Form must be signed by an officer and the coach(es) at least 1 week prior to the absence to be valid. If the form is not signed by that time, the absence will be unexcused.